

**William Paterson University
Faculty Senate Graduate Programs Council
Meeting Minutes**

Date: February 21, 2018

Time: 12:37 p.m. – 1:48 p.m.

Location: Cheng Library, Room 114a

Members Present: D. Feola, N. Gramiccioni, M. Hinkle, (Co-Chair), K. Louie, N. Rodriguez and S. Sabatino (Co-Chair).

Via E-mail: R. Kashyap and P. W. Ma

Guests: Prof. Janis Strasser, Department of Elementary and Early Childhood Education,
Prof. Stephen Marcone, Professor of Music; Director, Music and Entertainment Management Programs and
Prof. Michael Yakubov, Director of Graduate Business Programs.

AGENDA	DISCUSSION	ACTION
Meeting call to order	Meeting called to order at 12:37 p.m. by S. Sabatino.	
Adoption of the Agenda	Agenda was adopted.	Motion to approve the agenda: K. Louie and M. Hinkle (seconded).
Review of the minutes	The minutes of the January 24, 2018 meeting were reviewed.	Motion to approve the minutes: M. Hinkle and N. Gramiccioni (seconded). Minutes were approved.
New Business: Program change: M.Ed. in Curriculum & Learning, Early Childhood Concentration Guest: Prof. Janis Strasser	J. Strasser presented the rationale for the program change and responded to questions of the members. <ul style="list-style-type: none"> ▪ The department decided to revise the program to update it and to make it more competitive and state-of-the-art. ▪ Most of these course are already being offered to students in the P-3 Alternate Route program. ▪ Two courses will be new: CIEC6015 Child Development & Learning 	Motion to approve the program pending minor revisions: M. Hinkle and N. Gramiccioni (seconded). The program change was unanimously approved.

	<p style="text-align: center;">CIEC 6370 Curriculum Design in Early Childhood</p> <ul style="list-style-type: none"> ▪ In the past, the program had two electives, now there will be one directed elective. ▪ The total number of credits will be the same (33 cr.). ▪ Students will still complete two research courses resulting in a thesis. <p>Recommendations:</p> <ul style="list-style-type: none"> ▪ To include a page with the new courses clearly listed. ▪ Correct the typo on page 2, paragraph 2. (Fall 2016) 	<p>S. Sabatino will inform the Executive Board of the Faculty Senate that this program has been approved with minor additions.</p>
<p>New Business: Program Change: MBA concentration in Music and Entertainment Management.</p> <p>Guests: Prof. Stephen Marcone and Prof. Michael Yakubov</p>	<p>S. Marcone and M. Yakubov presented the rationale for the program change and responded to questions of the members.</p> <ul style="list-style-type: none"> ▪ This program change is designed to highlight that the degree is also applicable for careers in the entertainment industry as well as music. ▪ There are no changes to the MBA core courses. ▪ Only one course is new: MUSIxxxx Elective course trip to Nashville (2 credits). ▪ MUSI5580 Music Technology already exists. ▪ The Internship that already exists as a course (MUSI6000) will be reduced from 3 to 2 credits. ▪ The total number of credits required for the degree will be increased from 48 to 49. This increase is not considered to be a negative factor. <p>Recommendations:</p> <ul style="list-style-type: none"> ▪ To include a page with the MBA upper and lower core courses listed. (Or add these courses to the page with the MBA concentration courses.) 	<p>Motion to approve the program pending revisions: S. Sabatino and K. Louie (seconded).</p> <p>The program was approved unanimously.</p> <p>S. Sabatino will inform the Executive Board of the Faculty Senate that this program has been approved with minor additions.</p>
<p>New Business</p>	<p>R. Kashyap could not attend the meeting, but sent some ideas for future discussion. M. Hinkle read the list.</p> <p>R. Kashyap proposed that the Council consider devoting a session to discussing emerging challenges to graduate education due to the following trends:</p>	<p>Members decided to table the discussion until R. Kashyap is present.</p>

	<ol style="list-style-type: none"> 1. Increased student need for flexibility and minimum career disruption. 2. Decreased demand for full time programs due to economic trends. 3. Increased employer demand for graduate level education and higher level skills. 4. Disruptive changes in education industry due to technology (e.g., AI applications, adaptive learning platforms, etc.). 5. Strategic thrust within the University to grow graduate enrollments. <p>Everyone thought these ideas were worthy of further discussion. One suggestion was for the Council to consider sponsoring a forum during the next academic year. In the past, the Council did schedule an annual graduate forum with varying topics and all faculty are invited to attend.</p>	
Old Business: Academic Program Change/New Program Form	There was some discussion of the continuing use of the paper form for new academic programs and changes. D. Feola mentioned that there has been a delay in the rollout of the online document due to technical glitches.	The Co-chairs will contact Assoc. Provost J. Lincoln about the new online form.
Old Business: Best Practices in Online Programs Checklist	Regarding the Best Practices in Online Programs Checklist: M. Hinkle and S. Sabatino met with the members of the Faculty Senate Technology Committee on January 31, 2018. This Council offered to assume responsibility for the checklist and to further refine it. The Technology Council members will consult with G. Bartle, Director, Instruction and Research Technology.	Transferred to the Technology Committee.
Announcement	A Graduate Forum sponsored by the Graduate Policies Council is scheduled for Friday, March 23 at 11:00 a.m. in UC211.	Members were encouraged to attend the forum.
Next Meeting Date	M. Hinkle will send a Doodle poll to schedule the next meeting in March 2018.	Meeting subsequently scheduled for Tuesday, March 20, 2018 at 12:30 p.m. in the Paterson Room, Cheng Library.
Adjournment	Meeting adjourned at 1:48 p.m.	
		Notes by S. Sabatino.